# LAW04 – Dissertation Open Access Suppression Form

**Note**
This form must be completed and uploaded to PeopleSoft in a service request at the same time you give notice of your “**Intention to Submit”** form and **before** submitting your dissertation for examination.
Please see <http://www.uct.ac.za/main/about/policies> for more details on UCT’s Open Access policy.

|  |  |
| --- | --- |
| Masters Candidate name |  |
| Student number |  |
| Telephone number |  |
| Email address |  |
| Provisional submission date of dissertation |  |
| Dissertation title |  |
| Department |  |
| Name of Head of Department |  |
| Name of Supervisor |  |
| Date until which a dispensation is sought (from lodging the dissertation) |  |
| Reasons why the dispensation is sought(Give the reasons briefly here, but attach a full set of reasons to this form) |  |
| Signature of Masters Candidate |  |
| Date |  |

| **Recommendation and Approval**Please tick the applicable box |
| --- |
| **Reason for OpenUCT Suppression** | **Approval and Period of Suppression** | **Suppression Details (Please tick where applicable)** |
|  | **PUBLICATION PENDING** | * **APPROVAL:** Supervisor
* **PERIOD OF SUPPRESSION:** 6, 12 or 24 Months.

***NO OPTION FOR REDUCING OR INCREASING ONCE APPROVED*** |  | 6 months |
|  | 12 months |
|  |  | 24 months |
| Please note that the period chosen cannot be extended/adjusted once this form has been approved and submitted.Please note that the dissertation title, your name and the abstract will not be suppressed. |
|  | **COMMERCIALISATION** | * **APPROVAL:** Dean of Faculty
* **PERIOD OF SUPPRESSION:** 2 Years
 | Please provide details in a separate .pdf document |
|  |
|  | **INTELLECTUAL PROPERTY (IP) / PATENT PENDING** | * **APPROVAL:** DDB chair and RC&I
* **PERIOD OF SUPPRESSION:** 6 Month blocks to a maximum of 3 years
 | The dissertation will not be made available via *OpenUCT* until such time as the patenting process has been completed. Please note that the dissertation title, your name and the abstract **will not** be supressed and will be available via *OpenUCT*. ***Please provide a neutralised\* abstract as a separate .pdf document if the current abstract is not appropriate.*** |
|  |
|  | **SENSITIVE CONTENT** | * **APPROVAL:** Chair of Law Ethics Committee & DVC
* **PERIOD OF SUPPRESSION:**As indicated by candidate
 | The dissertation will not be made available via *OpenUCT*; a hard copy of the dissertation will be lodged in the special collections section of the library. Please note that the dissertation title, your name and the abstract **will not** be supressed and will be available via *OpenUCT*.***Please provide a neutralised\* abstract as a separate .pdf document if the current abstract is not appropriate.***Please provide details of the sensitive content and motivation for the indefinite *OpenUCT* suppression request as a separate .pdf document |
|  |

 **\***The abstract on *OpenUCT* may be neutralised, but the examiners will see the full version (this applies to dissertations to be embargoed and where the examiner has signed a confidentiality agreement)

| **Reason for OpenUCT Suppression** | **Approval and Period of Suppression** | **Suppression Details (Please tick where applicable)** |
| --- | --- | --- |
|  | **COPYRIGHT OF IMAGES** | * **APPROVAL:** Supervisor
* **PERIOD OF SUPPRESSION:**2 Years
 | Please provide details in a separate .pdf document |
|  |
|  | **ANY OTHER REASON** | * **APPROVAL:** Supervisor
* **PERIOD OF SUPPRESSION:** 6, 12 or 24 Months, period of years or for the natural life of a subject or of the student

***NO OPTION FOR REDUCING OR INCREASING ONCE APPROVED*** |  | 6 months |
|  | 12 months |
|  |  | 24 months |
|  | period of years |
|  | for the natural life of a subject or of the student |
|  |

|  |
| --- |
| **Approval Authorities** |
|  | **Signature** | **Date** |
| Supervisor |  |  |
| Chair of Law Ethics Committee (for sensitive content application only) |  |  |
| Dean Faculty of Law (for commercialisation only) |  |  |
| DVC |  |  |