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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Instructions | | | | | | | | Office Use Only | | | |
| * This form is to be used only for payment types as listed in the **Payment Details** section below. * All other UCT deposits should use either:   + [**SD002: UCT Receipt requisition**](http://forms.uct.ac.za/sd002.doc)When money, excluding donations, is received in a department and must be receipted on SAP   + [**SD007: UCT Research receipt requisition**](http://forms.uct.ac.za/sd007.doc)  When money for research purposes, excluding donations, is received in a department and must be receipted on SAP   + [**CD007: Donations**](http://forms.uct.ac.za/cd007.doc)   When Donations are received that need to be routed via the Development and Alumni department for issuing of a S18A certificate. | | | | | | | |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Current Customer No.** | | **PS Item Type Description** | **Item Type** | | | | **Fund** | **CC** | **GL** | |  | 11195 | Transcripts & Course Outlines | 004513 | REG1016 | 281 | |  | 11196 | Application Fee | 008684 | FND1067 | 311 | |  | 12546 | IAPO - SSA | 120045 | INT1010 | 393 | |  | 28751 | Access Control Services | 310069 | BAS1136 | 740 | |  | 11127 | Fees - Bursary External | 323310 | FND1089 | 595 | |  | 12211 | Disability Unit | 009519 | SAF1027 | 680 | |  | 37425 | Duplicate Certificates | 004513 | REG1016 | 281 | |  | 11136 | Accounting Department | 232753 | ACC1057 | 680 | | | | | |
|  | | | | | | |
| Payee Details | | | | | | | | | | |
| Full Name |  | | | | Staff / Student / ID Number | | | |  | |
| Contact Number |  | | | | Email Address | | | |  | |
| Signature |  | | | | Date | | | |  | |
| Payment Details | | | | | | | | | |
|  | | **Cash** | **Credit Card** | **Cheque** | **TOTAL** | **Description** | | | | |
| 1. Transcripts & Course Outlines | |  |  |  |  |  | | | | |
| 1. Application Fee | |  |  |  |  |  | | | | |
| 1. IAPO - SSA | |  |  |  |  |  | | | | |
| 1. Access Control Services | |  |  |  |  |  | | | | |
| 1. Fees - Bursary External | |  |  |  |  |  | | | | |
| 1. Disability Unit | |  |  |  |  |  | | | | |
| 1. Duplicate Certificates | |  |  |  |  |  | | | | |
| 1. Accounting Department | |  |  |  |  |  | | | | |
| **TOTAL AMOUNT DEPOSITED** | |  |  |  |  |  | | | | |