



ACA44b – Course without DP requirements (supporting document for Deferred Exam Application)

IMPORTANT

- Please note that this form is only to be completed in the case of courses for which there are no DP requirements.
- **Section A** must be completed by the **student**.
- **Section B** must be completed by the **course convener**.
- This form should be submitted together with the completed [ACA44: Deferred Exam Application form](#) in one PDF.
- Read the [General Rules and Policies - Handbook 3](#) in respect of the exams policies for Deferred Exams.

Section A: Student and exam details											
To be completed by the Student, then handed over to the Course Convener											
Surname							First Name				
Student Number							Date				
Course Code (E.g. ELL1001W)											

Section B: Input from department regarding student’s deferred examination application				
To be completed by the Course Convener				
Based on the student’s progress and participation in this course do you support the student’s application for a deferred examination?	Yes		No	
<p>Note: The student named has applied for a deferred exam in your course. As this course has no DP, you are asked to advise the Deferred Examination Committee. Please note G27.2 (c) “may refuse permission to a student who has shown unsatisfactory progress in a course for which no duly performed requirement is set.”</p> <p>Please supply any further information that might assist the Deferred Examination Committee in making a decision</p>				
Course Convener	Print Name		Signature	Date